

Constitution of the Gorgie Collective

Constituted on: 14th February 2017

1. Name

The name of the group shall be the “Gorgie Collective” (hereafter referred to as ‘the Collective’ or the group)

2. Mission and Aims

The mission of the Collective is: “Building our community through collective making, cultural events and community activities.”

The aims of the group shall be to:

- Improve the health and wellbeing of new and long-term local residents by offering opportunities to participate in creative and cultural activities, including in parks, green spaces and public places
- Promote collective ‘making’ in our local community, increasing participation in arts, crafts, creative and cultural activities in and around the Gorgie-Dalry area
- Build social capital and an increased sense of community connectedness amongst participants, including underprivileged, under-resourced or minority groups
- Develop community pride through collective participation in creative and cultural events, placemaking activities, campaigns and projects
- Support and advocate for local artist-practitioners and makers as well as cultural, creative and artistic projects in our community

3. Powers

In order to achieve its aims, the group may:

- a) Raise money
- b) Open bank accounts
- c) Take out insurance
- d) Employ staff or engage sessional workers
- e) Acquire and manage buildings or office spaces
- f) Organise courses, workshops and events
- g) Work with other groups and exchange information
- h) Do anything that is lawful which will help it to fulfil its aims

4. Membership

(a) Membership of the Collective shall be open to any person over 16 living, working or volunteering in the Gorgie-Dalry area or surrounding areas who is interested in helping the group to achieve its aims and willing to abide by the rules of the group.

(b) Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.

(c) New members may join the group after attending at least three workshops/events and/or volunteering at a Gorgie Collective event.

(d) Every individual member shall have one vote at General Meetings.

(e) The membership of any member may be terminated for good reason by the Management Committee but the member has a right to be heard by the Management Committee before a final decision is made.

5. Management

(a) The Group shall be administered by a Management Committee of the Officers and not more than 2 other members elected at the Group's Annual General Meeting (AGM).

(b) The Officers of the Management Committee shall be: the Chairperson, the Treasurer and the Secretary.

(c) The Management Committee shall meet at least twice per year.

(d) The Chairperson shall chair all meetings of the Group.

(e) The quorum for Management Committee meetings shall be 3 members.

(f) Voting at Management Committee meetings shall be by show of hands. If there is a tied vote, then the Chairperson shall have a second vote.

(g) The Management Committee may by a two-thirds majority vote and for a good and proper reason remove any Committee member, provided that person has the right to be heard before a final decision is made.

(h) The Management Committee may appoint another member of the Group as a Committee member to fill a vacancy provided the maximum number is not exceeded.

6. Duties of the Officers

a) The duties of the Chairperson are to:

- chair meetings of the Committee and the Group
- represent the Group at functions/meetings that the Group has been invited to
- act as spokesperson for the Group and deal with correspondence when necessary

b) The duties of the Secretary are to:

- agree the agenda for meetings of the Committee and the Group in consultation with the Chairperson
- note any actions from meetings
- maintain the membership list
- collect and circulate any relevant information within the Group

(c) The duties of the Treasurer are to:

- supervise the financial affairs of the Group
- keep proper accounts that show all monies collected and paid out by the Group

7. Finance

- (a) Any money obtained by the Group shall be used only for the Group.
- (b) Any bank accounts opened for the Group shall be in the name of the Group.
- (c) Any cheques issued shall be signed by the Treasurer and one other nominated official.

8. Annual General Meeting

- (a) The Group shall hold an Annual General Meeting (A.G.M.) no more than 18 months after the last AGM.
- (b) All members shall be given at least seven days' notice of the AGM and shall be entitled to attend and vote. The quorum for an AGM shall be 3 members.
- (c) The business of the AGM shall include:
 - (i) receiving a report from the Chairperson on the Group's activities over the year
 - (ii) receiving a report from the Treasurer on the finances of the Group
 - (iii) electing a new Management Committee and
 - (iv) considering any other matter as may be decided.

9. Special General Meeting

A Special General Meeting may be called by the Management Committee or by any 5 members to discuss an urgent matter. The Secretary shall give all members fourteen days' notice of any Special General Meeting together with notice of the business to be discussed. All members shall be entitled to attend and vote.

10. Amendments to the Constitution

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

11. Dissolution

The Group may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up, any assets remaining after all debts have been paid shall be given to another Group with similar aims.

*Gorgie Collective was founded and constituted at a General Meeting of the Gorgie Collective on
14th February 2017*

*An updated version of this constitution was agreed Gorgie Collective's Annual General Meeting on
25th August 2019*

Signed by

Chairperson: [signed] K Gillespie

Secretary: [signed] S Mueller